

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
January 11, 2024

The Board of Trustees met at 5:30 p.m. on Thursday, January 11, 2024, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Ross Harper	Haley Walker	Lindi Forbes
Janice Reese	Kevin Doherty	Ken Elliott	Randee Baty
Jessica Garretson	Ray Nolting		

Heidi Flora recorded the minutes.

Election of Officers for the Board of Trustees

Chair Winchell opened the floor for Board Chair nominations to serve for a period of one year or until a successor is elected. Chair Winchell nominated Trustee Dantic. Trustee Landrum seconded the nomination. Nominations ended and the motion to elect Trustee Dantic carried 6-0.

For Vice-Chair, Trustee Taylor nominated Trustee Landrum for a period of one year or until a successor is elected. Trustee Hoskins seconded the nomination. Trustee Winchell nominated Trustee Chalker. There was no second. Nominations ended and the motion to elect Trustee Landrum carried 5-0. Trustee Landrum abstained from voting.

Presidential Appointments

Trustee Landrum moved to approve the following Presidential appointments:

- Heidi Flora as Clerk of the Board
- Leanna Doherty as Treasurer
- Kyle Fleming and KASB as the legal services provider for a year
- Carl Hoskins, KACCT (Kansas Association of Community Colleges) Representative
- Parsons Sun as the paper of record

Trustee Hoskins seconded the motion and the motion carried 6-0.

Trustee Chalker moved to approve the following Presidential appointments:

- The Emergency Executive Succession Plan
- The Sexual Harassment Plan
- Karen Barger, ADA Coordinator
- Leanna Doherty, VP of Finance and Operations, and Haley Walker, Human Resource Director, Affirmative Action Officers
- Leanna Doherty, Public Information Officer
- Kevin Doherty, Emergency Services Contact
- Kelly Kirkpatrick, VP of Student Affairs, and, Haley Walker, Title IX Coordinators
- Dr. Mark Watkins, President, and Janice Reese, Public Relations Director, Kansas Association of School Boards (KASB) Governmental Relations Network Contact.

Trustee Hoskins seconded and the motion carried 6-0.

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the meeting agenda. There were none. Trustee Landrum moved to approve the meeting agenda as presented. Trustee Chalker seconded the motion and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the December 14, 2023, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report:

None

Student Government Report:

None

Administrative Report:

Comparison of Expenditures to Budget – The December financial report was placed on the tables. At the end of December, we were 50% through the year. The general fund was 47% expended and the technical education/vocational fund was 46% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report:

Kevin Doherty, Director of Facilities, gave an update. He reported on the plan to refinish the gymnasium floor, issues with the athletic complex HVAC system, as well as an issue with the Hughes Building elevator.

President's Report:

Prior to the start of the meeting, Dr. Watkins introduced Jessica Garretson as the new Diagnostic Medical Sonography Clinical Coordinator and Instructor.

Ross Harper, Dean of CTE and Workforce Training gave a brief overview of the upcoming cookie decorating class and the LCHS FFA and Ag Welding Competition he and Admissions Recruiter, Jeremiah Voliva, recently attended.

Dr. Watkins discussed some upcoming Trustee training sessions that will be available via Zoom.

Dr. Watkins announced that on January 17 during the half-time of the basketball game, LCC will be presenting its inaugural Generational Award to the Beachner family.

Dr. Watkins also announced that he will be meeting with Kansas State Legislatures in Topeka on January 18.

Dr. Watkins discussed delaying the Cherokee Center report until March due to a January 29 HLC peer review which could have some bearing on the report.

Executive Session

Trustee Taylor moved to go into executive session at 6:01 p.m. for 5 minutes for the purpose of discussing personnel matters for nonelected personnel and to protect the privacy interests of an identifiable individual. Trustee Winchell seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, Kelly Kirkpatrick, and Haley Walker.

The Board returned to open meeting at 6:06 p.m.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Administrative Employment Contract

Trustee Landrum moved to approve the employment contract for Ross Harper, Dean of CTE and Workforce Training, at a salary of \$65,000 to begin February 1, 2024. Trustee Winchell seconded the motion and the motion carried 6-0.

2024 Regular Meeting Dates of the Board of Trustees

Trustee Hoskins moved to approve the 2024 regular meeting dates of the Board of Trustees as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

Purchase of Zoll Monitor

Trustee Taylor moved to approve the purchase of a Zoll Monitor from the sole source provider, Zoll Medical Corporation, at a cost of \$35,234.39. Trustee Landrum seconded the motion and the motion carried 6-0.

Purchase of Apache CNC Table

Trustee Hoskins moved to approve the purchase of an Apache CNC Table from the

sole source provider, Thompson Brothers, at a cost of \$32,921.70. Trustee Landrum seconded the motion and the motion carried 6-0.

Approval of Bills

Trustee Landrum moved to approve the Claims Register. Trustee Hoskins seconded the motion and the motion carried 6-0.

Public Comment

Trustee Taylor acknowledged and thanked Ray Nolting with the Parsons Sun for attending the meeting.

Next Board Meeting

Chair Dantic reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 8, 2024, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Chalker moved to adjourn the meeting at 6:21 p.m. Trustee Landrum seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board