

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
July 11, 2024

The Board of Trustees met at 5:30 p.m. on Thursday, July 11, 2024, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Others Present

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|------------------|-----------------|-----------------|-------------------|
| Dr. Mark Watkins | Dr. Jason Sharp | Leanna Doherty | Kelly Kirkpatrick |
| Ross Harper | Dr. Ken Elliott | Haley Walker | Kevin Doherty |
| Randee Baty | Ray Nolting | Cortney O'Brien | |

Heidi Flora recorded the minutes

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the revised meeting agenda. There were none. Trustee Landrum moved to approve the revised meeting agenda as presented. Trustee Winchell seconded the motion and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the June 13, 2024, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: None

Administrative Report:

Comparison of Expenditures to Budget: The June financial report was placed on the tables. At the end of June, we were 100% through the year. The general fund was 93% expended and the technical education/vocational fund was 94% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report: Kevin Doherty, Facilities Director, gave an update on the Student Union roof repair. He also reported on a revised quote for the Student Union elevator repair, stating that a down payment of \$16,957 would hold this quoted amount until summer 2025.

Trustee Landrum moved to approve the down payment of \$16,957 and to move forward with the elevator repair in the summer of 2025. Trustee Hoskins seconded the motion and the motion carried 6-0.

President's Report: None

Executive Session

Trustee Landrum moved to go into executive session at 5:39 p.m. for 5 minutes for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the institution's right to the confidentiality of its negotiating position and the public interest. Trustee Chalker seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, and Haley Walker.

The Board returned to open meeting at 5:44 p.m.

Executive Session

Trustee Winchell moved to go into executive session at 5:46 p.m. for 10 minutes for personnel matters of non-elected personnel to protect the interest of any identifiable individual. Trustee Chalker seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, Kelly Kirkpatrick, and Haley Walker.

Trustee Landrum moved to extend the executive session for 5 minutes. Trustee Chalker seconded the motion and the motion carried 6-0.

The Board returned to open meeting at 6:01 p.m.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Master Agreement Contract Ratification

Trustee Winchell moved to approve the changes to the Master Agreement effective for 2024-2025 as well as revisions to Policy 9.01 Professional Employees: Conditions of Employment. Trustee Landrum seconded the motion and the motion carried 6-0.

Administrative & Staff Salary Increase

Trustee Landrum moved to approve the amount of \$278,298 to adjust salaries for staff and administration for the 2024-2025 fiscal year which will include market adjustments as appropriate from the compensation study and a 1.5% salary increase for all staff and administration. As well as a \$5 increase to the 403(b) monthly matching contribution to begin in September for administrative staff, professional staff, and educational support staff. This will update policies 7.01 and 8.01 to include the \$5 increase. Trustee Winchell seconded the motion and the motion carried 6-0.

New Positions

Trustee Landrum moved to approve transitioning the part-time maintenance position to a full-time maintenance position at the same hourly rate. Trustee Taylor seconded the motion and the motion carried 6-0.

Trustee Landrum moved to approve a new science faculty position. Trustee Chalker seconded the motion and the motion carried 6-0.

Professional Staff Employment Letter

Trustee Chalker moved to approve the Professional Staff Employment Letter for Jermaine Maybank, Assistant Men's Basketball Coach, at a salary of \$24,545/year, starting 8/1/24. Trustee Hoskins seconded the motion and the motion carried 6-0.

Approval of Bills

Trustee Hoskins moved to approve the Claims Register. Trustee Winchell seconded the motion and the motion carried 6-0.

Public Comment

Trustee Landrum stated he was excited about the upcoming school year and inquired about dates and times for move-in and in-service. Kelly Kirkpatrick provided the information.

Next Board Meeting

Chair Dantic reminded everyone of the next regular meeting of the Board of Trustees scheduled for August 8, 2024, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Landrum moved to adjourn the meeting at 6:09 p.m. Trustee Chalker seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board